

RISK ASSESSMENT BROADBOTTOM CE (VC) PRIMARY SCHOOL

Risk Assessment for:	Covid 19 Risk Assessment – Generic for Schools In Step 4	Date:	14 th July 2021
Assessor:	TMBC H&S	Review Date:	7 th September 2021

Sources:	Schools COVID-19 operational guidance (publishing.service.gov.uk) COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk) 6. COVID-19 infection prevention and control guidance: aerosol generating procedures – procedures that create a higher risk of respiratory infection transmission - GOV.UK (www.gov.uk)
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What are the Hazards?	Who might be harmed and how?	Risk Rating	Current Control Measures	Risk Rating with Control Measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct or Indirect transmission of COVID -19 virus from being in close proximity to people with the virus. i.e. person to person transmission (hand to hand, hand to mouth,	School employees parents, pupils and the general public Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection	H	Attending the setting No child or adult will attend the setting if; <ul style="list-style-type: none"> • they have any symptoms of COVID 19 or live with someone who is showing symptoms of COVID 19 (including a fever and/or new persistent cough) • have tested positive in the last 10 days or are living with someone who has • They have arrived from a red list country in the last 10 days 	M	These controls will be reviewed whenever there is an update in guidance from the UK government All staff are encouraged to get the vaccine This risk assessment will be shared with all members of staff	JM/DH JM/LH JM/LH	September 2021 July 2021 September 2021

RISK ASSESSMENT

hand to body). Or from contact with contaminated surfaces.	can cause pneumonia, severe acute respiratory syndrome, kidney failure and even death)	<ul style="list-style-type: none"> They have not been double vaccinated in the UK and have returned from an amber list country in the last 10 days <p>From August 16th no child or adult will attend the setting if;</p> <ul style="list-style-type: none"> they have any symptoms of COVID 19 have tested positive in the last 10 days <p>From August 16th no adult (over the age of 18) will attend the setting if;</p> <ul style="list-style-type: none"> they have not been double vaccinated in the UK and have been identified as a close contact of a positive case in the last 10 days 		Any contractors/visitors will be advised of any control measures they are required to adopt whilst on site.	JM/DH/SS	September 2021
		<p>Hand and respiratory hygiene</p> <p>All staff and pupils will be encouraged to continue with regular, thorough handwashing/sanitising</p> <p>Good respiratory hygiene practices will continue to be encouraged through the 'catch it, bin it, kill it' approach</p>		All staff will continue to implement these measures until the change of guidance.	JM/LH	September 2021
		<p>Cleaning regimes</p> <p>Cleaning is carried out in line with the guidance COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</p> <p>AMEND THE FOLLOWING DETAILS AS APPROPRIATE TO YOUR SPECIFIC SETTING</p> <ul style="list-style-type: none"> General cleaning is undertaken twice per day Cleaning staff are on site morning and afternoon and regularly clean high frequency touchpoints/surfaces 		These controls will be reviewed whenever there is an update in guidance from the UK government.	JM/DH/SW	September 2021
				Staff will follow the touch point timetable to wipe down regularly touched surfaces during the day.	JM/DH/SW	September 2021

RISK ASSESSMENT

		<ul style="list-style-type: none"> Equipment which is used by multiple classes, and can be cleaned, is cleaned at least daily 				
		<p>Ventilation Where it is possible to do so, windows are open to increase ventilation.</p> <p>Where it is safe to do so internal doors are open to increase ventilation and air flow.</p> <p>Fire doors which protect escape routes are not propped open.</p> <p>Mechanical ventilation systems have been set to only circulate fresh outside air.</p>		<p>Poorly ventilated areas are to be identified and consideration given as to how fresh air flow can be improved.</p> <p>All windows are to be opened and at playtime doors to allow the classroom to be aired.</p> <p>In winter, windows to be fractionally opened to balance heat and ventilation.</p>	JM/DH/LH	September 2021
		<p>Additional PPE (beyond that which would normally be used regardless of covid 19) Additional PPE is only required in school;</p> <ul style="list-style-type: none"> if an individual child, young person or student becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is:</p> <ul style="list-style-type: none"> a face mask should be worn if a distance of 2 metres cannot be maintained if contact is necessary, then gloves, an apron and a face mask should be worn eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomitin 		<p>These controls will be reviewed whenever there is an update in guidance from the UK government.</p> <p>If the isolation area cannot be used, staff will revert to the use of PPE/ situated in each classroom and the school office.</p>	JM/DH/LH	September 2021

RISK ASSESSMENT

		<p>Asymptomatic Testing – Staff Staff will be advised to continue to carry out twice weekly LFD testing at home for any periods they are coming onto the school site.</p> <p>Any staff testing positive on LFD will self-isolate and get a PCR test</p>		<p>This will be reviewed at the end of September</p>	JM/LH/DH	September 2021
	H	<p>Child or adult becomes symptomatic on site Any child or adult who displays symptoms whilst on site will be;</p> <ul style="list-style-type: none"> • sent home and advised to get a PCR test • advised to self-isolate pending the result of their PCR test <p>Whilst a child is awaiting collection, they will be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door.</p> <p>Where it is not possible to isolate them they will be moved to an area which is at least 2 metres away from other people.</p> <p>The school specific isolation area is – The front office entrance area.</p> <p>The isolation area, and any bathroom facilities they may have used whilst waiting to be collected, will be cleaned and disinfected using standard cleaning products before being used by anyone else</p>	M	<p>Advice is given to families/staff not to travel home on public transport if symptomatic.</p> <p>A covid Isolation area is located at the office and separates the pupil from other members of the school.</p>	JM/DH/LH JM/LH/DH	September 2021 September 2021
	H	<p>Educational Visits Educational Day Visits and Domestic Residential Visits are organised with consideration of hygiene requirements and other controls to reduce the risk of transmission of covid 19.</p>	M	<p>Visits have their own separate risk assessment</p>	JM	April 2021

RISK ASSESSMENT

		<p>Contact Tracing</p> <p>(NB - For the final week of term the school will continue to contact trace with the support of Population Health.)</p> <p>Contact tracing will be undertaken by NHS Test and Trace</p> <p>The school will co-operate with NHS T&T if contacted by them for assistance in identifying close contacts.</p> <p>Close contacts of a positive case will be advised to take a PCR test</p> <p>Close contacts of a positive case who have not been double vaccinated in the UK and are over the age of 18yrs and 4 months will be required to isolate for 10 days</p> <p>Children under the age of 18yrs and 4 months will not be required to isolate if identified as a contact of a positive case.</p> <p>Adults who have been double vaccinated in the UK will not be required to isolate if identified as a contact of a positive case.</p>		<p>These controls will be reviewed whenever there is an update in guidance from the UK government.</p>	<p>JM/LH</p> <p>JM/LH</p> <p>JM/LH</p> <p>JM/LH</p> <p>JM/LH</p> <p>JM/LH</p>	<p>July 2021</p> <p>September 2021</p> <p>September 2021</p> <p>September 2021</p> <p>September 2021</p> <p>September 2021</p>
	H	<p>Outbreak</p> <p>In the event of several positive cases in the school setting the school will liaise with the DfE</p>	M	<p>If instructed by the Director of Public Health, The school will implement the measures (as deemed applicable) within their Covid 19 risk assessment which has been in place prior to step 4 of the roadmap</p>	<p>JM/LH</p>	<p>September 2021</p>

RISK ASSESSMENT

Review Date	Reviewed By	Amendment
8 th September 2021	Covid Oversight Panel	

Risk Ratings	Example impact (Including but not limited to)
High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence