



# **Broadbottom Church of England Primary School**

**Mottram Road, Broadbottom, Hyde, Cheshire, SK14 6BB**

**Telephone: 01457 762 382**

**Website: [www.broadbottom.tameside.sch.uk](http://www.broadbottom.tameside.sch.uk)**

**Acting Head Teacher**

**Mrs Joanne Marrow**



# Welcome to Broadbottom C of E Primary School



Dear Parents/Carers, Children and Friends,

I am delighted you are considering Broadbottom Church of England Primary School for your child's education. Apart from the home, school is the most important influence in a child's life; fostering friendships; building confidence; nurturing talents and encouraging achievements.

The Broadbottom community is a lively and happy one, with supportive relationships between adults and children where older and younger pupils thrive at all levels.

Your child's school is one of the most important decisions you will ever make. Please feel free to come and look around. Above all look at the faces of the staff and children you meet. We are a very happy school.

These are the things that make Broadbottom a special place to be.

I do hope you will come and see for yourself.

**Broadbottom Church of England Primary School.**

Yours sincerely

Mrs Joanne Marrow  
Acting Head Teacher

## **Our Mission**

At Broadbottom CE Primary School we are extremely proud of our Christian Community School where we embrace individuality and diversity. The rich, colourful and creative curriculum we teach is underpinned by Christian and British Values, friendship, family, worship and fun

We will....

- 🌍 Love our God, our world, each other and ourselves.
- 🌍 Cherish our pupils, acting as their champions.
- 🌍 Provide safe yet challenging opportunities to learn, blossom and grow.
- 🌍 Surround ourselves with fun, laughter, positivity and happiness, creating a place where memories are made.
- 🌍 Trust each other to act with integrity and to forgive when we make mistakes.

We aim to....

- 🌍 Be creative in our thinking, outlook and approach
- 🌍 Communicate effectively
- 🌍 Have time and patience to develop minds
- 🌍 Discover each individuals spark
- 🌍 Nurture a love of learning and a belief in oneself

**“Love Learning, Love Life”**

## **What the community say.....**

“Of all our schools, your pupils stand out for their politeness, behaviour and caring attitude towards each other”. *ActiveTameside Sports Coach*

“The teacher has instilled a confidence in our child, helping her believes in herself”  
*Parent*

“My child loves talking about school, when I was at school I didn’t tell my parents anything”. *Parent*

“I love my teacher because my teacher loves me”. *Pupil*

“My child is happy, in my mind happiness counts for everything”. *Parent*

“A school where a square peg would not be forced into a round hole”.  
*Parent Governor*

“Our children inspire us to inspire them”. *Teacher*

## Our School Ethos

We provide a caring Christian ethos that supports all pupils in reaching their full potential.

We have won many awards including Healthy Schools, Arts Council, Active Mark, Eco School and Investors in People; these encompass our work on lifestyle.

We aim to "Love Learning and Love Life" throughout the school and beyond by encouraging the children to be responsible for themselves, each other and the world they live in.

Our children have a confident voice. We take pride in the many compliments we receive at Broadbottom, about our well-behaved children, positive staff and excellent ethos.



We have a positive approach to learning and behaviour and use positive reinforcements to reward pupil's confidence. Monthly Parent Pride assemblies are enjoyed by pupils, parents and the community to celebrate the pupil's achievements.

In the recent Ofsted inspection on 26<sup>th</sup> January 2016 we were judged as **Good**, stating, "Broadbottom is a small school with a big heart".

## **CURRICULUM**

At Broadbottom we always aim for high standards of work and behaviour. Pupil achievement is a main priority and crucial to the success of all our pupils and our school. We aim to fulfil our mission statement "Love Learning, Love Life" by providing a range of academic, creative, cultural, and sporting activities that are carefully planned and delivered in a calm, supportive and stimulating environment. We also provide a range of extra-curricular activities to ensure your child reaches their full potential.

### **1.The Foundation Stage**

The Foundation Stage is taught through seven areas of learning. These are:

-  Personal, Social and Emotional Development.
-  Literacy Development.
-  Mathematics.
-  Understanding of the World.
-  Physical Development.
-  Expressive Arts and Design.

All areas are taught through a mixture of formal teaching and play activities building a firm "foundation" for future learning.

### **2.The National Curriculum**

#### **English**

English is taught daily through individual and guided reading, grammar, writing, spelling and handwriting sessions.

Reading is and will always remain our number one priority.

#### **Mathematics**

We follow the White Rose Hub planning at Broadbottom. This allows children to develop skills in fluency, reasoning and problem solving. This is carried out through a concrete, practical and then abstract approach. We want children to consider why, how and when mathematics is useful in everyday life.

#### **Religious Education**

Religious Education is planned to embrace the school's Christian ethos. Through Religious Education lessons and daily whole school worship we aim to develop individual's personal beliefs, as well as developing an understanding about the beliefs of others.

Religions that are studied include: Christianity, Judaism, Hinduism, Humanism, Sikhism Buddhism and Islam.

#### **Collective Worship**

Children take part in a daily act of worship and separate lessons of Religious Education are taught. We believe that it is important to show that Christianity is a part of everyday life and therefore it is incorporated into many other areas of the curriculum.

Major world faiths are taught in accordance with the Local Education Authority. The vicar regularly conducts Collective Worship alongside a team who present assemblies called 'Open The Book'.

## **Modern Foreign Languages**

German is taught for half an hour a week in Key Stage 2 classes by Miss Hawkins. Verbal and written German is taught as well as an overview of the country and culture.

## **Physical Education**

Physical Education holds a high priority in the school with the children receiving at least two hours of lessons in a week. PE is taught in our hall, on the playground and sports pitch. A wide variety of gymnastics, games, sports, swimming and dance are delivered by school staff and trained sports coaches.

## **Science**

Science is taught using a wide range of teaching strategies to suit your child's needs. Reasoning, investigation and practical application are taught in an endeavour to develop not only scientific understanding, but also everyday life skills.

## **Personal Social and Health Education**

PSHE is an important part of every school day. Giving the children a time to talk and a "voice" within our school community is essential to its success. Pupils are encouraged to share ideas through circle time, school council, playground buddies, eco committee and school prefects.

## **Humanities**

History and Geography are taught in a rolling blocked program to give the children a knowledge of today's world and reflect upon its past.

## **Music**

Music, including singing and instrumental tuition is taught to all children by an external specialist teacher within the classroom environment. Pupils in Key Stage 2 have the opportunity to learn to play a brass or woodwind instrument.

Key Stage 1 pupils learn percussion and singing.

## **Art and Design**

Art and Design is taught to give the opportunity for children to explore their own creativity and that of other artists. Design Technology lessons allow the pupils the opportunity to plan, prepare, make and evaluate projects either individually or within a team.

## **Information Communication Technology (ICT)**

ICT is taught as a dedicated subject as well as the pupils being given the opportunity to practice their skills in other subjects. All classrooms have interactive Smart whiteboards and access to fifteen laptops, iPads and iPods.

## **E Safety**

We take internet safety very seriously. Children are taught how to use technology safely. A parent agreement is required on a pupil's entry to school.

## **Sex Education**

Parents are informed through a letter and/or meeting when any sensitive lessons are planned. Although we encourage full participation in lessons, it remains the right of the parents to withdraw their child from all or part of sex education.

### **3.Extra-Curricular Activities Clubs**

We offer a range of clubs for Year 1 upwards at different times in the school year. These clubs take place from 3:15 – 4:00pm. You will be notified of clubs on offer and when they take place. A small fee is required.

### **Trips, Visitors and walks**

Hands on experience, is essential to any child. We offer a range of planned trips and welcome visitors throughout the year, as well as “welly walks” for our younger children to enjoy and appreciate the great outdoors.

### **4. Inclusion**

Through our school ethos we promote:

-  Sensitivity towards the needs of others
-  Tolerance and understanding
-  Compromise and co-operation

There will be times when your child may need some additional support to achieve their full potential.

We aim to know your child and identify their needs as early as possible, working alongside you and other agencies where necessary.

We work extremely hard to achieve an inclusive education for all at Broadbottom Primary. Please let us know if you have any concerns at all about your child’s progress.

### **5.Homework**

The homework policy embraces our mission statement of “Love Learning, Love Life”.

We recognise that for some children homework is a burden. We also acknowledge that many of our children are stimulated beyond the school day through extra-curricular activities; therefore, homework is not compulsory.

Our main focus in the home is regular reading, spellings and timetables.

### **About our School**

Broadbottom is situated in a beautiful countryside setting, surrounded by rolling hills, fields and woodlands.

The rich biodiversity of the extensive grounds serves as an excellent resource for pupils, scientists and the local community.

As well as our playground, we also have a sports field and “mugger” pitch.

The main building was built in 1898 but refurbished in 2011.

We are proud to have served the Broadbottom community for many years and look forward to strengthening those links over the years to come.



## **Our School Uniform**

We are very proud of the school uniform and badge, which was designed by one of our pupils. School uniform is an important part of our school identity and we insist that all children wear it. The school colour is burgundy. All pupils are given their own burgundy book bag free of charge when joining the school in Reception class.

School Uniform can be purchased from My Clothing online at [myclothing.com](http://myclothing.com) or Kids Stop – 42 Market Street, Hyde. Telephone: 0161 368 4500

School uniform includes:

- Burgundy sweatshirt or cardigan
- Black Shoes (no trainers)
- White polo shirt
- Grey trousers, shorts, skirt or pinafore
- Black shorts, white t-shirt and plimsolls for gymnastics and dance
- Track suit and trainers for outdoor sports.

Other items are available, but not compulsory.

- Yellow gingham dress (summer)
- Burgundy waterproof jacket
- Burgundy Fleece

**\*Please note all clothes, including shoes MUST be clearly marked with your child's name.**

## **Other Helpful Hints**

No valuables or toys should be brought into school.

Swimming kit (costumes/trunks and towel) when appropriate.

Jewellery can be very dangerous within the school environment, please ensure your child wears no jewellery for school. A watch is acceptable but will need removing before PE and swimming. Earrings should be studs, not sleepers.

All money should be in a clearly marked envelope, with your child's name, class and purpose of the money. Please hand this in to the office or pass to a member of staff where possible.

## **Health**

During the year we have "check-up visits" from the school nurse, optometrist and dentist. Parents will always be informed before any such visits.

## **Admissions**

Children are admitted into Reception Class following the Tameside Admission Policy. Children are admitted in the September of the year in when they are five.

You must apply for a place on-line on the Tameside Borough Council's website:  
<http://www.tameside.gov.uk/admissions>

It is important to note that the Local Education Authority make the final decision regarding school allocations, however parents do have the right to appeal.

We offer mixed age classes, this is subject to change according to the size of each cohort.

## **Attendance**

The value of good attendance cannot be under estimated.

Appointments where possible, should be taken after school hours.

However, if your child has an unavoidable medical appointment during school time you MUST inform the school office before this date, with the evidence of the appointment i.e. hospital letter, Dr text, etc. If you are collecting your child for medical appointments please report to the school office to sign your child out.

In the interest of child safety, no child will be allowed to leave school in school time without an accompanying known adult.

We do not allow holidays or absence during term time unless it is an exceptional circumstance. Please refer to the Tameside letter concerning holidays in term time. The school's Attendance Policy is on our website, which is in accordance with DFE guidelines.

We monitor absence, and notify parents when triggers are met. We also work closely with the Educational Welfare Officer; parents will be contacted where there are concerns.

## **Absences and Lates**

If your child is to be absent from school please telephone the school office before 9.30am. If you do not telephone by this time you will receive a call enquiring as to where your child is. This is a safeguarding routine policy.

Any pupil arriving to school after 8.50am will be recorded as a late.

The school teaching day commences at 9am and children need to arrive for 8.50am.

Pupils who have an unexplained absence will receive a letter from school asking for a reason for this absence.

## **The School Day**

School opens	8:50am
Registration	9:00am
Assembly	9:10am
Morning Break	10:30am
Lunchtime	12:00 – 1:00pm
Afternoon Break	2:00pm
School finishes	3:15pm

## **Parents**

At Broadbottom we recognise that you are an essential partner in the education of your child. We are very proud of the support and involvement offered by parents in our school. We value your opinion and we will listen to you, after all you know your child best. We expect parents to offer their full support in maintaining our positive ethos. Please ensure your child is prepared for the day, well presented in full school uniform and attends regularly.

## **Communication**

We communicate to you, through various means:

-  Pupil Planner
-  Informal chats and catch up, you are welcome into school at any time.
-  Text messaging service
-  Monthly Newsletter (published on the school website)
-  The School Website
-  Parent Pride Assemblies
-  Parent Evenings

## **No smoking Zone**

Smoking and the use of electronic devices are not allowed in the buildings or on school grounds.

## **Dog Control Order**

Dog Control Exclusion Orders apply on the school site. This means no dogs must be brought onto the school property or grounds at all.

## **Medication**

School can only give prescription medicines. These will be administered according to the advised dosage. All administration of medicine is recorded.

You must hand in the medicine at the school office and complete a consent form; children must not have responsibility for handling any medication.

## **Asthma**

Should your child need asthma medication, you must supply 2 inhalers with each component marked with your child's name. One of these will be kept in the office; the other will be kept in class in a medical bag at EYFS/KS1, or in your child's tray if he/she is in KS2. This means that medication is available as required.

## **First Aid**

If your child has a medical problem a Health Care Plan will be drawn up in consultation with you and the School Nurse.

We have six qualified First Aiders on the staff and certification is renewed regularly.

Should your child feel ill at school we will contact you. Anything requiring other than cold water, or a quick sit down will be referred to you.

## **School Dinners**

School dinners are provided and cooked on site by DOLCE which are very popular; these are ordered and paid for on line by parents. There is a varied choice of menu on a three week rota. Reception, Year 1 and Year 2 are provided with a free school meal. Pupils with packed lunches sit in the dining hall alongside school meal children.

You will receive an email for you to register with Dolce for you to order your meals in advance.

Fruit is provided throughout the day for Reception and Key Stage 1.

Applications for free school meals can be made to the Local Authority benefits section at Tameside Council or alternatively contact the school office to complete a form. Please see our website to see if you are eligible. This applies to all pupils including Key Stage 1 children.

## **Cool Milk**

Our milk provider is Cool Milk who are able to offer milk to all children.

For some children milk is free; school milk is free:

- for children under the age of five
- to children receiving or entitled to free school meals (not universal school meals KS1)
- and is subsidised for all other children in primary education by the government.

The price works out at around £14 per term for over-fives.

If you would like your child to have milk in school, please contact the school office for a form or download one from our website.

Alternatively, you can apply directly online at [www.coolmilk.com](http://www.coolmilk.com)

## **School Closures**

We really try to avoid school closure, however, in the instance when school has to close:

1. We will try and inform you by text or in writing.
2. If this is not possible staff will stand at all entrances and inform parents of the reason and time of closure.
3. An announcement will be made on the radio throughout the morning:  
Hits Radio/Tameside.
4. Website update.

## **Freedom of Information**

- The Education (School Curriculum and Related Information) Regulations state that the following documents should be available in school.
- School and National Curriculum policies in all subjects
- The LEA's curriculum policy statement and subject documents
- The LEA agreed RE syllabus
- Statutory documents
- The Complaints Procedure devised by the LEA and approved by the Governing Body.
- All syllabus and schemes of work used in school.

In addition the full details of the school Charging Policy, Admissions Policy and OFSTED. Reports are also available on request. These are available to view on the school's website.

## **Child Protection**

Our Child Protection Liaison Teacher is Mrs Joanne Marrow who is responsible for Child Protection. We are a small school and know our children well. Staff are trained in safeguarding children.

Parents should be aware that where it appears to a member of staff that a child may be suffering from any type of abuse, the school is required, as part of the Local Authority Child Protection procedure, to report concerns to Child Welfare Services.

## **Race Equality**

Our Race Equality Policy follows the LA guidelines. Any racially motivated incidents will be reported every term to the Governing Body.

A record of racist incidents is required to be kept, and submitted to Tameside Local Authority, should they occur.

## **Complaints Procedure**

In accordance with the Education Reform Act the school follows the Tameside procedures for the consideration of complaints about the school curriculum and related matters.

**GOVERNING BODY OF  
BROADBOTTOM C of E PRIMARY SCHOOL**

**School Representatives**

Mrs J M Marrow.....Acting Head Teacher

Mrs L Hawkins.....Class Teacher

**Co-opted Representative**

Mrs K Sanderson.....Chair

**Local Authority Representative**

Mr M Carter

**Parent Representatives**

Mr A Coatsworth

Mrs K Boothroyd

Mrs A Warwood

**Community Representatives**

1 x Vacancy

**Foundation Representatives**

Mrs P Moses

Mrs E Eaton

**Associate Representative**

Mr S Pleasant

Ms T Walker

\*Any Governors can be contacted via school

## **MEMBERS OF STAFF – September 2019**

### **Teaching Staff**

Mrs J Marrow Acting Head Teacher

Miss L Hawkins (First Aid At Work)

Mrs R Bennett

Mr L Jowett

Mr B McNee

### **Support Staff**

#### **Teaching Assistants**

Mrs J Barber

Mrs L Dawson (First Aid At Work)

Miss N Taylor (Paediatric First Aider)

Mrs A Wilkie (SEN)

Vacancy

#### **Office Staff**

School Business Manager..... Mrs D Heydon (First Aid At Work)

Administration Assistant..... Mrs W Capstick

#### **Caretaker**

Mrs M Swift

#### **Cleaner**

Mrs G Anderson

#### **Midday Supervisors**

Ms C Harwood

Mrs M Kilroy

Mrs S Winson

Vacancy