

Headteacher

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Primary School**

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Wednesday, 16 December 2020

Dear Parents,

Track and Trace

During the Christmas period, I hope that you and your families all remain healthy and well.

If one of our pupils becomes unwell and has a positive test result for Covid-19, the DFE and local authority have asked parents if they will report this to school. This applies to the 6 days following the last contact with school.

Therefore, if this situation applies to your child between breaking up on the 18th December to 24th December, please email the following address to report a confirmed case to:

www.bbcovid@broadbottom.tameside.sch.uk

Below is the only information you will need to provide:

- When symptoms started, or the date of the test if asymptomatic
- The test date
- When the child was last in school

Please note, you should only contact school if your child, who is a pupil at Broadbottom, tests positive. Any other household members, including siblings not attending the school, do not need to be reported to us.

The school office will be closed, therefore, it is important that you use the above email and do not leave a message on the answer phone.

Thank you for your support and very best wishes for a healthy Christmas.

Mrs J M Marrow
Head Teacher