

## RISK ASSESSMENT BROADBOTTOM CE (VC) Primary SCHOOL

**THIS RISK ASSESSMENT REFLECTS THE CONTROL MEASURES IN PLACE TO REDUCE THE RISK OF TRANSMISSION OF COVID 19**

Risk Assessment for:	Covid 19 Risk Assessment – Generic for Schools	Date:	4 <sup>th</sup> January 2022
Assessor:	TMBC H&S	Review Date:	5 <sup>th</sup> January 2022

Sources:	<a href="https://www.gov.uk/government/guidance/actions-for-schools-during-the-coronavirus-outbreak">Actions for schools during the coronavirus outbreak - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/covid-19-cleaning-in-non-healthcare-settings-outside-the-home">COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/covid-19-infection-prevention-and-control-guidance-aerosol-generating-procedures">6. COVID-19 infection prevention and control guidance: aerosol generating procedures – procedures that create a higher risk of respiratory infection transmission - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/stay-at-home-guidance-for-households-with-possible-or-confirmed-coronavirus-covid-19-infection">Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/guidance-for-contacts-of-people-with-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person">Guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person - GOV.UK (www.gov.uk)</a>
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What are the Hazards?	Who might be harmed and how?	Risk Rating	Current Control Measures	Risk Rating with Control Measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct or Indirect transmission of COVID -19 virus from being in close proximity to people with the virus. i.e. person to person (hand to hand, hand to mouth,	School employees parents, pupils and the general public  Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection can	H	<b>Attending the setting</b> No child or adult will attend the setting if; <ul style="list-style-type: none"> <li>• they have any symptoms of COVID 19</li> <li>• have tested positive in the last 10 days*</li> <li>• They have arrived from a red list country in the last 10 days</li> </ul> * 7 days if 2 negative LFD tests have been taken 24 hours apart. The first LFD test being taken not before the sixth day of isolation. In addition, no adult (over the age of 18 yrs and 6 months) will attend the setting if;	M	These controls will be reviewed whenever there is an update in guidance from the UK government Letter sent to all parents with new guidance/RA on website  This risk assessment will be shared with all members of staff	JM	5.1.2022

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hand to body). Or from contact with contaminated surfaces.	cause pneumonia, severe acute respiratory syndrome, kidney failure and even death)		<ul style="list-style-type: none"> <li>they have not been double vaccinated in the UK and have been identified as a close contact of a positive case in the last 10 days</li> </ul> <p>All staff are encouraged to get the vaccinations and booster</p>		Any contractors/visitors will be advised of any control measures they are required to adopt whilst on site.		
		H	<p><b>Hand and respiratory hygiene</b></p> <p>All staff and pupils will be encouraged to continue with regular, thorough handwashing/sanitising</p> <p>Good respiratory hygiene practices will continue to be encouraged through the 'catch it, bin it, kill it' approach</p>	M	<p>All children continue to be sanitised before entering building daily and after playtimes</p> <p>Handwashing at lunchtime</p> <p>Caretaker to continue to maintain stock of sanitisers</p>	JM	All staff
		H	<p><b>Face Coverings – Primary</b></p> <p>Face coverings will be worn by staff and adult visitors (unless exempt) when moving around the premises, outside of classrooms, such as in corridors and communal areas.</p>	M	<p>Face visors or shields can be worn by those exempt from wearing a face covering if;</p> <ul style="list-style-type: none"> <li>There has been a risk assessment for the specific situation; and</li> <li>The face visor or shield is always cleaned appropriately</li> </ul>	JM	All staff
		H	<p><b>Cleaning regimes</b></p> <p>Cleaning is carried out in line with the guidance <a href="https://www.gov.uk/guidance/cleaning-in-non-healthcare-settings-outside-the-home">COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</a></p> <p><b>AMEND THE FOLLOWING DETAILS AS APPROPRIATE TO YOUR SPECIFIC SETTING</b></p>	M	<p>See Guidance</p> <p>All staff have access to the cleaning guidance.</p> <p>Each class has a regular touchpoint cleaning plan and sanitiser.</p>	JM	DAH SS GA

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		<ul style="list-style-type: none"> <li>• General cleaning is undertaken twice per day</li> <li>• Cleaning staff are on site morning and afternoon and regularly clean high frequency touchpoints/surfaces</li> <li>• Equipment, which is used by multiple classes, and can be cleaned, is sprayed/wiped prior to another class using eg laptops</li> </ul>		Cleaning materials are maintained and well stocked. This is reviewed weekly with the line manager and caretaker		
	H	<p><b>Ventilation</b></p> <p>Where it is possible to do so, windows are open to increase ventilation.</p> <p>Where it is safe to do so internal doors are open to increase ventilation and air flow.</p> <p>Fire doors which protect escape routes are not propped open.</p> <p>CO2 monitors are used to help to identify areas where ventilation needs to be improved.</p>	M	<p>All classrooms, corridors and the hall are ventilated with fresh air.</p> <p>Co2 monitors have been placed by the caretaker around the building in each classroom</p>	JM All staff SS DAH	
	H	<p><b>Additional PPE (beyond that which would normally be used regardless of covid 19)</b></p> <p>Additional PPE is only required in school;</p> <ul style="list-style-type: none"> <li>• if an individual child, young person or student becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained</li> <li>• when performing aerosol generating procedures (AGP's)</li> </ul> <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is:</p> <ul style="list-style-type: none"> <li>• a face mask should be worn if a distance of 2 metres cannot be maintained</li> </ul>	L	All classrooms have PPE, this is reviewed monthly via bring forward system and replenished/re-stocked	DAH	

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		<ul style="list-style-type: none"> <li>if contact is necessary, then gloves, an apron and a face mask should be worn</li> <li>eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting</li> <li></li> </ul>				
	H	<p><b>Asymptomatic Testing – Adults</b>          Staff are advised to continue to carry out twice weekly LFD testing at home for any periods they are coming onto the school site.</p> <p>Any staff testing positive on LFD will self-isolate and get a PCR test</p> <p>Any adult visitors to the site are asked to carry out an LFD test prior to coming to the school.</p>	M	<p>Additional LFD tests distributed to staff in case of becoming close contact and 7day testing required</p> <p>All staff updated on new guidance</p>	JM	
	H	<p><b>Child or adult becomes symptomatic on site</b>          Any child or adult who displays symptoms whilst on site will be;</p> <ul style="list-style-type: none"> <li>sent home and advised to get a PCR test</li> <li>advised to self-isolate pending the result of their PCR test</li> </ul> <p>Whilst a child is awaiting collection, they will be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door.</p> <p>Where it is not possible to isolate them they will be moved to an area which is at least 2 metres away from other people.</p> <p>The school specific isolation area is – Front office lobby area</p> <p>The isolation area, and any bathroom facilities they may have used whilst waiting to be collected, will be cleaned and disinfected</p>	M	<p>Advice is given to families/staff not to travel home on public transport if symptomatic.</p>	JM	

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			using standard cleaning products before being used by anyone else			
	H	<b>Educational Visits</b> Educational Day Visits and Domestic Residential Visits are organised with consideration of hygiene requirements and other controls to reduce the risk of transmission of covid 19.		M	Visits have their own separate risk assessment  The school reviews the measures in place for any service on an educational visit (day or residential) provided by a 3 <sup>rd</sup> part supplier	JM
	H	<b>Contact Tracing</b> Contact tracing will be undertaken by NHS Test and Trace  The school will co-operate with NHS T&T if contacted by them for assistance in identifying close contacts.  Close contacts of a positive case will be advised to follow the appropriate guidance; <a href="#">Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection - GOV.UK (www.gov.uk)</a>  <a href="#">Guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person - GOV.UK (www.gov.uk)</a>		L	<ul style="list-style-type: none"> <li>School will work in conjunction with the NHS and Public Health Tameside in reporting cases to the covid inbox</li> </ul>	JM WC
	H	<b>Isolation</b> Anyone who has tested positive will not come to school and will isolate for 10 days (* 7 days if 2 negative LFD tests have been taken 24 hours apart. The first LFD test being taken not before the sixth day of isolation.)  Close contacts of a positive case who have not been double vaccinated in the UK and are over the age of 18yrs and 6 months		L		JM DAH WC

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		<p>will be required to isolate for 10 days and are advised to take a PCR test as soon as possible (self-isolation must still continue even if the test result is negative)</p> <p>Adults who have been double vaccinated in the UK and children under the age of 18ys and 6 months will not be required to isolate if identified as a contact of a positive case but, if over the age of 5 yrs, are strongly advised to;</p> <ul style="list-style-type: none"> <li>• take an LFD test every day for 7 days, or until 10 days since their last contact with the person who tested positive for COVID-19 if this is earlier; and</li> <li>• take this daily test before you leave the household for the first time that day</li> </ul>				
	H	<p><b>Positive cases/Outbreak</b></p> <p>Schools will report all positive cases to <a href="mailto:covid-19@tameside.gov.uk">covid-19@tameside.gov.uk</a> to enable monitoring and the identification of in setting transmission and potential outbreak at the earliest opportunity</p> <p>In the event of several positive cases in the school setting the school will liaise with the DfE and TMBC Population Health</p>	M	If instructed by the Director of Public Health, The school will reintroduce additional control measures on a temporary basis		

Review Date	Reviewed By	Amendment
5 <sup>th</sup> January	Jm/KS	Non required
19 <sup>th</sup> January		

Risk Ratings	Example impact (Including but not limited to)
High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury

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Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence